

VERIFICATION INFORMATION

FOOD STAMP/TANF HOUSEHOLDS: If you receive food stamps or TANF (Temporary Assistance to Needy Families), you only have to send something that shows your household is now receiving these benefits. No other information is required. This can be:

- ◆ Food stamp or TANF certification notice showing the beginning and ending dates of the certification period
- ◆ Letter from the food stamp or welfare office stating that you now get food stamps or TANF
- ◆ ATP Card (authorization to participate) showing the dates of eligibility

HOUSEHOLDS THAT DO NOT GET FOOD STAMPS OR TANF: If you do not get food stamps or TANF benefits, (1) write the name of each household member on the income eligibility statement, (2) include your social security number, and (3) send copies of information or papers that show your household's current total income. Current income is the amount of money your household received last month.

The papers you send in must show: (1) the amount of the income received, (2) the name of the person who received it, (3) the date the income was received, and (4) how often the income is received.

To show the amount of money your household received last month, send copies of the following:

- ◆ **Earnings/wages/salary for each job:**
 - Current paycheck stub that shows how often pay is received
 - Current pay envelope that shows how often pay is received
 - Letter from employer stating gross wages paid and how often they are paid
 - Business or farming papers, such as ledger or tax books
- ◆ **Social security/pensions/retirement:**
 - Social security retirement benefit letter
 - Statement of benefits received
 - Pension award notice
- ◆ **Unemployment compensation/disability or worker's compensation:**
 - Notice of eligibility from state employment security office
 - Check stub
 - Letter from worker's compensation
- ◆ **Welfare payments (TANF, General Assistance):**
 - Benefit letter from welfare agency
- ◆ **Child support/alimony:**
 - Court decree, agreement, or copies of checks received
- ◆ **Self-employment income:**
 - Documentation of income and expenses
 - IRS form 1040 submitted for last year
- ◆ **All other income:** If you have other forms of income (such as rental income), send information or papers that show the amount of income received, how often it is received, and the date received.
- ◆ **No income:** If you have no income, send a brief note explaining how you provide food, clothing, and housing for your household, and when you expect an income.

If you have any questions or need help to decide the information to send, please call: