



# Georgia's Pre-K Program 2016-2017 Pre-K Year End Reconciliation Report

**Legal Name:** \_\_\_\_\_  
**DBA:** \_\_\_\_\_  
**Address:** \_\_\_\_\_

**Start-up Reconciliation:**

|          |                           |  |
|----------|---------------------------|--|
| 1        | Total Start-up payments:  |  |
| 2        | Total Start-up purchases: |  |
| <b>3</b> | <b>Start-up balance:</b>  |  |

**Pre-K Grant Agreement and Roster Payments Reconciliation  
Expenditures/Direct Costs:**

|    |   |  |
|----|---|--|
| 4  | Instructional Supplies and Materials:                     |  |
| 5  | Instructional Other (field trips etc.):                   |  |
| 6  | Stationary Playground Equipment: <b>Approval Required</b> |  |
| 7  | Technology:   |  |
| 8  | Unreimbursed Food Expenses:                               |  |
| 9  | Lead Teacher Base Salary:                                 |  |
| 10 | Lead Teacher Supplemental Salary:                         |  |
| 11 | Lead Teacher Benefits:                                    |  |
| 12 | Sub-Lead Teacher Salary:                                  |  |
| 13 | Assistant Teacher Salary:                                 |  |
| 14 | Assistant Teacher Benefits:                               |  |
| 15 | Sub-Assistant Teacher Salary:                             |  |

|           |                            |  |
|-----------|----------------------------|--|
| 16        | Other Employees:           |  |
| 17        | Transportation:            |  |
| 18        | Other Operating Costs:     |  |
| <b>19</b> | <b>TOTAL DIRECT COSTS:</b> |  |

**Administrative Costs:**

|    |   |  |
|----|---|--|
| 20 | Director's Salary:  |  |
| 21 | Office Supplies:  |  |
| 22 | Bookkeeping/Clerical:   |  |
| 23 | Royalties:  |  |
| 24 | <b>TOTAL ADMIN COSTS:</b><br>Enter the total amount of allocated administrative expenses incurred. <i>Refer to Section 17.1 in the Pre-K Providers' Operating Guidelines for information regarding administrative expenses.</i> |  |

|    |                            |  |
|----|----------------------------|--|
| 25 | Special Allotment Funding: |  |
|----|----------------------------|--|

**Totals:**

|           |  |  |
|-----------|--|--|
| 26        | Total Pre-K Payment:                     |  |
| 27        | Total expenditures:<br>Add lines 17 & 22 |  |
| <b>28</b> | <b>Balance Line A-B</b>                  |  |
| <b>29</b> | <b>Amount Due</b>                        |  |

Comments: