

REQUEST TO CARE FOR ADDITIONAL CHILDREN

(25 Square Foot Request)

The licensed capacity of a child care learning center is based on having thirty-five square feet of usable floor space per child. However, a licensed center is permitted to designate two specific one-hour periods each day when it may increase its licensed capacity for children three years and older. During these periods, which may be either two separate hours or two consecutive hours, the center may provide only twenty-five square feet of usable floor space for children three years and older. To designate such periods, please complete this request and submit it to your Child Care Consultant. The designated hours remain constant and may only be changed by submitting a new written request to Bright from the Start. [Rule 591-1-1.19(2)]

NAME OF CENTER: _____	
ADDRESS: _____	
COUNTY: _____	
PHONE NUMBER _____	
<i>Period (s) Requested (Check One)</i>	
1. _____ Two Separate Hours	from _____ to _____ and from _____ to _____
2. _____ Two Consecutive Hours	from _____ to _____
<u>Instructions:</u>	
<ul style="list-style-type: none">• Attach a floor plan showing the specific rooms involved and their dimensions (applies to 3 years and older) and the number and location of existing toilets and lavatories.• Attach a listing of staff assigned to each group of children.	
<i>Note: If the licensed capacity is already limited by local health officials or by the Georgia Department of Natural Resources due to the size of the sewage disposal system or water supply, written approval to increase capacity during the designated time periods must be obtained from the official having jurisdiction.</i>	
I understand that all other applicable rules and regulations apply during this approved time periods.	
Director's Name _____	
Director's Signature _____	
Date _____	
RETURN TO YOUR ASSIGNED CHILD CARE CONSULTANT	
YOU WILL BE NOTIFIED IN WRITING REGARDING THE OUTCOME OF THIS REQUEST.	