 Georgia’s Pre-K Checklist for Student Files

**Site:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Class:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **Operating Guideline Section** |  |  | **2.1** | **2.2** | **3.6** |  | **2.5/**  **3.9** | **3.7** | **3.13** | **3.13** | **3.12** | **3.12** | **3.12** | **3.12** | **3.12** |
| **Appendix** |  |  | **A** |  |  | **D** |  | **B** |  |  |  |  |  |  |  |

| **Child's Full Name**  **(as it appears on birth certificate)** | **Entry Date** | **Exit Date** | **Age**  **Eligibility** | **GA Residence** | **Pre-K Registration Form** | **Roster Information Form** | **Cat. One Doc** | **SS Doc** | **Immunization (3231)** | **3231 Expiration Date** | **Eye (3300)** | **Ear (3300)** | **Dental (3300)** | **Nutrition (3300)** | **3300 Follow-up Needed** |
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| **Comments:** |

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| **NOTE: Follow-up on "untestable" status of EEDs should occur. Parents should be assisted in getting the child re-screened. If the EED certificate box is marked "Needs Further Professional Examination,” it is expected that documentation be on site to indicate that follow-up is occurring (doctor's notes, scheduled appointments, information from parents, etc.).** |

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| **The Pre-K Roster Information Form is located in the Appendix of the Pre-K Providers' Operating Guidelines. Parents/guardians are required to complete this form once the child is enrolled in Georgia's Pre-K program (not before). The information on this form will be submitted on the Pre-K rosters and should be filed in the children's files.** |