

# Child Care Services Refutation Submission Form

You have the right to refute any citations noted in licensing reports with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

**Office Use Only**

Refutation ID #: [Type here]

Note: Refutations must be submitted to Child Care Services (CCS) within 10 business days of the visit/final report date. You will be contacted via e-mail by the reviewing manager upon receipt of your refutation.

**Please use one form per visit date\*.**

**Facility Information**

Facility name: ABC 123 Child Care License number: CCLC-12345

Address: 123 Any Street, Anytown, GA 30000 County: Fulton

Visit date\*: 8/1/14 Consultant's name: Suzie Consultant

**Contact Information**

Name: Jane Doe Title/relationship to the facility: Asst. Director

E-mail address: jane@abc123cc.com

Phone numbers (up to two): (770)123-0000 (404) 456-0000

**Information regarding specific refutations**

Refutation #1/ Specific rule number: 591-1-1-.30(2)(h) Infant sleeping Standards

Reason for disagreement regarding the rule citation (submit supporting documentation): We were cited for a baby sleeping in a swing without a physician's authorization. We disagree with this citation because we had a permission note from the parent.

Refutation #2 (if applicable) / Specific rule number: 591-1-1-.26(7) Playground- resilient surfacing

Reason for disagreement regarding the rule citation (submit supporting documentation): We were cited for inadequate mulch under our swings, the report stated that we only had 2 inches of mulch. We disagree with this finding because the consultant measured 5 feet in front of the swing and not directly under it where we have a full 6 inches of mulch.

Refutation #3 (if applicable) / Specific rule number: \_\_\_\_\_

Reason for disagreement regarding the rule citation (submit supporting documentation): \_\_\_\_\_

The specific rule number can be found on your visit report as follows:

**Finding**  
**591-1-1-.26(7)** requires that a resilient surface be provided and maintained beneath the fall zone of climbing and swinging equipment. It was determined, based on measurement that there was inadequate resilient

Additional copies of this page may be added, if you have more than 3 citations you are refuting. Please be sure to include the license # and facility name at the top of each page you are submitting.

SAMPLE