



Georgia Department of Early Care and Learning

Summer Food Service Program Operations & Policy Update

April 2019

Statewide Waivers Granted for Meal Service Time Restrictions, Closed Enrolled Sites

As many of you know, USDA recently issued Policy Memorandum SFSP 01-2019 where numerous waivers were rescinded. In response, DECAL submitted two (2) statewide waivers in an effort to utilize flexibilities that were previously in place prior to the rescission.

Recently, both waiver requests were granted. Accordingly, DECAL has updated all SFSP policy guidance to reflect this update.

The two regulatory waivers which were granted are summarized below. For additional information about waiver rescissions that remain in effect, please see DECAL Policy Memorandum, *Summer Food Service Program Memorandum – Waiver Rescission*, March 28, 2019 (v.3) located [here](#).

Meal Service Time Restrictions

- This waiver is applicable to 7 CFR § 225.16(c)(1) which places Federal limits on the amount of time that must elapse between the end of one meal and the beginning of the next, as well as 7 CFR § 225.16(c)(2) which places Federal limits on the duration of a meal service.
- Notably, sponsors are still required to comply with application requirements at 7 CFR § 225.6(c)(2)(i)(B) and (c)(3)(i)(A) to establish meal service times for each site.

Closed Enrolled Sites

- This waiver is applicable to 7 CFR § 225.15(f) and allows sponsors to operate closed enrolled sites in areas where at least 50 percent of children are eligible for free or reduced-price meals.

For questions concerning these updates, please contact the **Nutrition Services Policy Administrator** at **404.651.8193**.

USDA Adjusts Income Eligibility Guidelines for Child Nutrition Programs

The USDA's Food and Nutrition Service (FNS) published annual adjustments to the income eligibility guidelines for Child Nutrition Programs (CNP) for July 1, 2019 through June 30, 2020. As such, these adjustments will affect the income guidelines for both the Child and Adult Care Food Program (CACFP) and the Summer Food Service Program (SFSP).

The annual adjustments to the income eligibility guidelines for the 48 contiguous states, District of Columbia, Guam, and U.S. Territories are represented in the chart below and may also be accessed [here](#).

INCOME ELIGIBILITY GUIDELINES											
Effective from July 1, 2019 to June 30, 2020											
HOUSEHOLD SIZE	FEDERAL POVERTY GUIDELINES ANNUAL	REDUCED PRICE MEALS - 185 %					FREE MEALS - 130 %				
		ANNUAL	MONTHLY	TWICE PER MONTH	EVERY TWO WEEKS	WEEKLY	ANNUAL	MONTHLY	TWICE PER MONTH	EVERY TWO WEEKS	WEEKLY
48 CONTIGUOUS STATES, DISTRICT OF COLUMBIA, GUAM, AND TERRITORIES											
1	12,490	23,107	1,926	963	889	445	16,237	1,354	677	625	313
2	16,910	31,284	2,607	1,304	1,204	602	21,983	1,832	916	846	423
3	21,330	39,461	3,289	1,645	1,518	759	27,729	2,311	1,156	1,067	534
4	25,750	47,638	3,970	1,985	1,833	917	33,475	2,790	1,395	1,288	644
5	30,170	55,815	4,652	2,326	2,147	1,074	39,221	3,269	1,635	1,509	755
6	34,590	63,992	5,333	2,667	2,462	1,231	44,967	3,748	1,874	1,730	865
7	39,010	72,169	6,015	3,008	2,776	1,388	50,713	4,227	2,114	1,951	976
8	43,430	80,346	6,696	3,348	3,091	1,546	56,459	4,705	2,353	2,172	1,086
For each add'l family member, add	4,420	8,177	682	341	315	158	5,746	479	240	221	111

For questions concerning these adjustments, please contact the **Nutrition Services Policy Administrator** at **404.651.8193**.

2019 SFSP Reimbursement Rates for Meals Served

As a reminder, the USDA's Food and Nutrition Service (FNS) published annual adjustments to the reimbursement rates for meals served in the Summer Food Service Program (SFSP) for children. As required under the Richard B. Russell National School Lunch Act, these adjustments address changes in the Consumer Price Index. The chart below provides the reimbursement rates for 2019, combining both the operating and administrative component of reimbursement.

Table of 2019 Reimbursement Rates

Per meal rates in whole or fractions of U.S. dollars	All states except Alaska and Hawaii		Alaska		Hawaii	
	Rural or self-prep sites	All other types of sites	Rural or self-prep sites	All other types of sites	Rural or self-prep sites	All other types of sites
Breakfast	2.2975	2.2550	3.7250	3.6550	2.6825	2.6325
Lunch or Supper	4.0325	3.9675	6.5275	6.4225	4.7150	4.6400
Snack	0.9525	0.9325	1.5475	1.5125	1.1125	1.0850

Additional detailed information relative to these rates may be accessed [here](#).

For questions concerning these adjustments, please contact the **Nutrition Services Policy Administrator** at **404.651.8193**.

SFSP Monitoring Forms Updated

Please note that all SFSP monitoring forms have been updated since the time you may have attended training. These forms include:

- L1 - First Week Site Visit Form**
- L2 - Pre-Operational Visit Form**
- L3 - Site Review Form**



All SFSP forms can be found [here](#).

A Message from the TA Unit:

Pre-Operational Visit Required for all New and Problem Sites

SFSP Sponsors,

Thank you for attending the FY 2019 Summer Food Service Program (SFSP) Training. During the session, there were several questions asked and we are currently working to provide those answers to you.

In the meantime, we would like to bring to your immediate attention a correction to slide 116 in the presentation and the handout. Please see below.

Slide #116 read: Attachment L-1- Pre-Operational Visit Form – REQUIRED for all new and experienced (CACFP, NSLP, and SSO sites included). *This is incorrect.*

Pre-Operational visits are REQUIRED for all new and problem sites.

Pursuant to DECAL Policy No.: SFSP/06-16 Monitoring Requirements of Sponsors Participating in the Summer Food Service Program (SFSP), *Sponsors are required to visit all new and problem sites before sites begin operation. These visits must ensure that sites have adequate facilities to provide meal services for the number of children expected to attend.*

Therefore, sponsors are required to visit all *new* and *problem sites* before sites begin operation; not “all” sites as originally stated in the presentation. Please refer to Policy 16 and the SFSP Administrative Guide for additional information.

Tips for Entering Meal Site Information in ATLAS

In recent years, there have been challenges entering meal site data in ATLAS. These issues have prevented some SFSP sites from being mapped on USDA’s site finder tool. Therefore, sponsors should always verify that the site information is correct before entering in ATLAS. Listed below are common errors

that have prevented SFSP sites from being mapped:

- Incomplete addresses especially missing zip codes
- Incorrect or non-existent address
- Grammatical errors or misspelled words such as no space between the street number and street name: 156Baker Street
- Adding additional words in the Site address field such as football camp, gym, clubhouse, etc. Descriptors like these can be placed in the Site Name field
- Incorrect start/end dates
 - For example, 7/1/2019 – 6/30/2019
- If your site is located in a field or empty lot, try to use intersections when possible. Avoid entering addresses such as "Corner of Baker Street." Here's an example of how these sites could be entered:
 - "345 New York Street & Redlands Boulevard"
- Use the correct cardinal designation, if applicable
 - For example, "Washington Ave **SE**" or "Peachtree St **NW**"

**Nutrition Services
Bright from the Start
Georgia Department
of Early Care and Learning**

FOLLOW US

