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Date: February 12, 2001

To: After School Care Programs and Outside School Hours Programs

From: Kay McCorkle, CACFP Manager *(UM)*

Re: Licensure requirements for After School Care Programs

The purpose of this memo is to clarify the licensure requirements for after school care programs that are operated on school property by entities other than the school board. Section 226.6 (d) of the Code of Federal Regulations requires the Office of School Readiness (OSR) to ensure all programs are in compliance with state licensing regulations in order to participate in the CACFP.

Please be aware that according to Chapter 290-2-2-.05 of the Rules and Regulations for Day Care Centers, all after school care programs that are operated on public school property but are not operated by the *school board* are required to be licensed by the Georgia Department of Human Resources (DHR). Documentation of appropriate licensure status will be required for all such after school care programs currently participating in the CACFP for Fiscal Year 2002, which begins October 1, 2001. After school programs operated on school property by entities other than the school board will be required to submit a copy of their license along with their renewal application unless the program otherwise qualifies for an exemption. In that case a copy of the DHR exemption letter will be required. *If documentation of licensure status or exemption status is not received during the renewal process, the after school care program will not be approved to participate in the CACFP for Fiscal Year 2002.* This allowance only applies to after school programs that are currently participating in the CACFP. Any new programs being added will be required to have documentation of licensure or exemption status prior to approval to participate in the CACFP.

Persons with questions concerning this memo should contact me at (404) 463-0970. If you need information concerning licensure of your after school program, please contact the Child Care Licensing Section at (404) 657-5562.

c: Jo Cato